Thank you for your interest in joining the Certified Orange Home Grown (OHGFAM) Farmers & Artisans Market, run and managed since 2011, by Orange Home Grown Foundation, Inc. (OHG), a community based 501c3 nonprofit. The Farmer’s Market is held Saturdays 9 am to 1 pm year round, rain or shine at the:

Chapman University’s Becket Building & Palm Avenue
303 W. Palm Avenue, Orange, CA 92866
(Corner of Cypress St. & Palm Ave.)

If the OHGFAM takes place on or near a major holiday, market staff reserves the right to cancel the farmer’s market. If the weather forecast predicts conditions unsafe, such as extreme wind and/or rain, market management reserves the right to cancel the farmers market. Participants will be notified of these changes as soon as possible.

Non-Profit Group(s) and Educational Group(s) are selected to host their own information booths at the Certified Orange Home Grown Farmers & Artisans Market (OHGFAM) on approved dates by the Orange Home Grown (OHG) Foundation, Inc. Non-profit/Education Coordinator and/or OHG Board. This booth does not allow for any sale of merchandise, but rather it provides an opportunity to meet the community and introduce your non-profit and any fundraising efforts in effect. There is no weekly charge for non-profit booths. Hosting raffles or any kind or requesting donations is strictly prohibited.

IMPORTANT DATES:
Applications due back to Orange Home Grown Foundation, Inc. a minimum of one week prior to event date. For Non-profits, applications will be accepted throughout the year.

Please send completed applications to Nedra Kunisch: nedraohg@gmail.com
Or P.O. Box 871, Orange, CA 92856

For questions, please call Nedra Kunisch at (714) 921-2044

Notice to Non-Profits of Participation: If a non-profit cancels or does not show up, you may get a phone call to participate in the market in addition to your already scheduled date(s). This fill-in position would be in addition to any previously scheduled dates. Phone calls for fill-ins will be based on prior market history.

Market Hours: Every Saturday year-round, 9:00 am to 1:00 pm. Set-up is from 7-9am and all vehicles must be off site prior to 8:00am. Market take down begins at 1pm. All participants must stay the entire duration of the farmers market and must conduct themselves in a safe manner.
Name of Non-Profit: ______________________________________________________________________

Market Representative and Title: __________________________________________________________

Address: _____________________________________________________________________________

City: ________________________________                    Zip Code: ________________________________

Day Phone: __________________________                     Evening Phone: ___________________________

Cell Phone: __________________________                      E-mail: _________________________________

Website/Social Media: __________________________________________________________________

*Space is available on a limited basis. If you would like to request specific dates, please do so on this application.*

Please provide the mission statement of your non-profit:
_____________________________________________________________________________________
_____________________________________________________________________________________
_____________________________________________________________________________________
_____________________________________________________________________________________
_____________________________________________________________________________________ 

Please provide details of all events, fundraisers or programs you will be promoting at the market:
_____________________________________________________________________________________
_____________________________________________________________________________________
_____________________________________________________________________________________
_____________________________________________________________________________________
_____________________________________________________________________________________

_____I have read and understand the OHGFAM Rules & Regulations and I agree to adhere to them and share them with my staff. (OHGFAM Rules & Regs can be found at www.orangehomegrown.org in the Farmers and Artisan section under “Applications.”)

_____I understand that my participation is on a WEEK TO WEEK basis. Continued participation is subject to OHG Nonprofit Coordinator and OHGFAM Management. Continued participation is subject to market manager’s approval. If there is a violation to the OHGFAM Rules and Regulations, Market Management has the right to terminate my participation in the farmer’s market at any time.

_____I understand that I may not participate more than 1 time per month.
I understand that proof of Organization’s charitable, non-profit status and representative’s position at the organization may be requested at any time.

I understand that the Organization is to provide the necessary furnishings for their space (canopy, table, chairs, signage, handouts, etc). Orange Home Grown will not provide these items.

*All participants MUST provide their own canopy, weights, table, chair, signage, and marketing material for their non-profit.

**LIABILITY INSURANCE INFORMATION**

Liability insurance is required from every participant. OHG must be added as additional insured.

**ADD AS ADDITIONAL INSURED**

Orange Home Grown Foundation, Inc.
P.O. Box 871 Orange, CA 92856
(Address is not actual market location)

**SAFETY MEASURES**

Market Setup/Open – **NO MOVING VEHICLES AFTER 8:00 AM – NO EXCEPTIONS.** Vendors may arrive (drive on site) as early as **7:00 AM** to set up in designated stall to be ready to sell at 9:00 AM. Arrivals after **8:00 AM** may use carts/dollies to load from outside market area, but are not permitted to drive vehicles into the market area after 8:00 AM. **No radios or loud noises prior to 7:00 AM per City of Orange noise ordinance.** Please be courteous of our adjacent residential neighbors and keep noise to a minimum during 7AM-9AM set-up timeframe.

Market Close/Breakdown – **NO MOVING VEHICLES UNTIL ALL PATRONS ARE OUTSIDE MARKET FOOTPRINT.** At 1:00 pm, staff will ask patrons to finalize their purchase and head off site. Vendors should, as quickly as possible, temporarily move everything off of the street (Palm Ave. vendors), without obstructing sidewalks, before vendor vehicles can be brought on to the street for loading. All trash must be taken with vendor and disposed of off-site. Vendor site must be completely clean or vendor will be subject to fine of $150 payable before the next market day. **Palm Ave. will be open to vehicle traffic at 2pm.**

Backup Buddy System – Vendors must ask neighbors or market staff to guide any vehicles while backing up. Backing up is discouraged for safety reasons.

Weights - I understand it is mandatory to have four (4) 20 pound sand bag weights and ties per tent and four (4) bungee cords **every market day** for safety. VENORS WITHOUT WEIGHTS WILL NOT BE ALLOWED TO SELL THAT DAY.
Tent Regulations – OHG requires every vendor to have MANDATORY 10’ x 10’ FIRE RETARDANT CANOPY WITH THE FLAME CERTIFICATE OR TAG SEWN INSIDE.

Submittal of this application does not guarantee you a place in the OHGFAM.

Submit application and photo(s) of stall set up to:
Orange Home Grown Farmers & Artisans Market via email to nedraohg@gmail.com or mail to P.O. Box 871, Orange, CA 92856

The return of this application does not guarantee you a place in our market. We make decisions for the market spots based on the size of our market, representation of items, and needs of our community. Thank you for your application!

_________________________________________  ______________________________
SIGNATURE       DATE

*The advice and/or information provided by Orange Home Grown Foundation at this event is not endorsed by nor should it be constructed as educational/legal advice from Chapman University.

This provider is not Chapman University and attendance at this event does not confer or certify any rights or privileges from Chapman University, included but not limited to, admission, enrollment, educational credit, certificate or degree.